Ministry of Education and Science of Ukraine
V.N. Karazin Kharkiv National University

Department of International and European Law

"APPROVED" by
Dean of the School of Law

Vitalii SEROHIN

"31" August 2026

Course program

EXTERNAL RELATIONS LAW

Level of academic degree:	**first (bachelor's degree level)**
Subject area:	**29 International Relations**
Special field:	**293 International Law**
Program of study:	**International Law**
Type of discipline:	**Compulsory**
Faculty:	**School of Law**

2026/2027 academic year

The program is recommended for approval by the Academic Council of School of Law

"31" August 2026, Protocol №1

DEVELOPERS: Syroid T. L., Head of the Department of International and European Law of V.N. Karazin Kharkiv National University, Doctor of Law, Professor; Voievodin I. S., senior lecturer at the Department of International and European Law of V.N. Karazin Kharkiv National University, PhD in International Law.

The program was approved at the meeting of the department of International and European Law

Protocol of "28" August 2026, №1

Head of the department of
International and European Law Tetiana SYROID

The program was agreed with the guarantor of the educational and professional program of the first (bachelor) level of higher education in the specialty 293 International Law

Guarantor of the educational and professional program of the
first (bachelor) level of higher education "International Law"
PhD in Law, associate professor Ievgen TITOV

The program is approved by the Scientific and Methodological Committee of School of Law

Protocol of "31" August 2026, №1

Head of the Scientific and Methodological Committee Hanna ZUBENKO

INTRODUCTION

The program of the discipline “External relations law” is drawn up in accordance with the educational and professional program of preparation of the bachelor of branch of knowledge 29 International relations, speciality 293 International law.

1. Description of the course

1.1. The purpose of the discipline is to master certain tools of the field of external relations, study its essence and features, system, principles and sources, subjects, relations with other branches of public international law, as well as study of the formation and development of legal relations in specific areas of functioning of external relations bodies.

1.2 The main tasks of studying the discipline are:

to know: the essence of the field of external relations law through its system elements: principles, norms; basic concepts and terms of diplomatic and consular law; evolution, current state, main features and patterns of development of external relations law; the content of international legal relations;

to know: the relationship between the law of external relations and national legislation governing this area, their interaction and interpenetration; the role of the law of external relations in the regulation of foreign relations of states; provisions of international legal acts in this area; stages of formation of diplomatic protocol and etiquette; protocol requirements for the organization and operation of diplomatic missions;

to be able to: analyze the relations governed by the rules of foreign relations; interpret international agreements; guided by the texts of universal international agreements, to analyze the current legislation of Ukraine for compliance with international obligations of Ukraine; compile the main types of diplomatic documents, determine the style of official documents;

to know: the source base of the law of external relations; rules of interpretation of international legal acts for the purpose of their correct application; international practice in establishing diplomatic and consular relations;

to know: the competence of external bodies of foreign relations in the field of protection of the rights of citizens of the accrediting state: the provisions of international law, customary practice in the field of diplomatic etiquette and protocol;

guided by the texts of international agreements, to analyze the current legislation of Ukraine for compliance with international obligations of Ukraine; analyze international legal phenomena: what they were, what they are today and what they can become in accordance with current trends, consider them in the relationship and interaction with other international legal phenomena;

to have: skills to work with universal international legal acts governing the activities of domestic and external bodies of foreign relations;

to be able to: interpret international agreements; to analyze the current legislation of the EU member states.

As a result of studying the discipline, the student knows the concept of the Law of external relations, the subject of its regulation; the concept of norms and sources of relations law, the subjecs; types of foreign relations bodies of states and their legal status; the procedure for establishing diplomatic and consular relations and the grounds for their termination; functions, structure of foreign relations bodies. The student has skills of independent work with international legal acts; is able to analyze the relations regulated by the rules of foreign relations; is able to analyze international legal phenomena: what they were, what they are today and what they can become in accordance with current trends, to consider them in the relationship and interaction with other international legal phenomena.

1.3. Credit hours – 4
1.4. Total hours – 120

1.5. Characteristics of the course	
The subject of study of the discipline is a system of legal phenomena which includes: diplomatic relations, consular relations, special missions, permanent missions of states to international organisations, trade and economic missions.	
Compulsory / optional **Compulsory**	
Full-time (distance) mode of study	Part-time (distance) mode of study
Year of study	
3rd	3rd
Semester	
6th	6th
Lectures	
32 hours	8 hours
Practicals, seminar classes	
32 hours	4 hours
Independent work	
56 hours	108 hours
Individual task	
1	1
Written test	
1	1
Form of final control	
Exam	

1.6. The list of competencies that this discipline forms:

As a result of studying the discipline, applicants must acquire the following general and special (professional) competences:

GC 06. Knowledge and understanding of the subject area and understanding of professional activity;

GC 07. Ability to work in an international context;

GC 08. Ability to work in a team;

GC 10. The ability to preserve and multiply moral, cultural, scientific values and achievements of society based on an understanding of the history and patterns of development of the subject area, its place in the general system of knowledge about nature and society and in the development of society, techniques and technologies, to use different types and forms motor activity for active recreation and leading a healthy lifestyle;

GC 11. The ability to make decisions and act in compliance with the principle of inadmissibility of corruption and any other manifestations of dishonesty;

PC 03. The ability to protect the national interests of one's own state ad human rights with the help of international legal instruments and mechanisms;

PC 07. Ability to provide legal opinions and consultations on issues of international public and international private law, European Union law, national law of Ukraine and the law of other states; predict and assess legal risks of foreign policy and foreign economic initiatives and ways to minimize them;

PC 08. Ability to conduct discussions and debates on international legal and general legal issues, prepare cases for consideration in Ukrainian, foreign, international courts and arbitrations;

PC 09. Ability to conduct diplomatic and business correspondence, analyze the content, character and legal nature of international legal documents;

PC 10. The ability to observe the basic norms of diplomatic and business etiquette, to take into account the fundamental features of the culture, values and legal traditions of foreign countries;

PC 12. The ability to solve complex specialized tasks and problems in international legal and national legal activities;

PC 13. Ability to communicate on a professional and social level using professional terminology, including oral and written communication in national and foreign language(s).

1.7. List of learning outcomes that this discipline forms:

According to the requirements of the educational and professional program students must achieve the following program learning outcomes:

PLO 02. To understand the historical context of the formation of international legal norms and institutions, the values underlying them, to predict the main directions of the development of international and national law;

PLO 10. Communicate freely on professional issues in the state and foreign language(s) orally and in writing, use legal terminology professionally;

PLO 11. Ensure effective communication in the international environment, know and use the rules of diplomatic protocol and business etiquette, take into account the peculiarities of intercultural communication, show tolerance, respect for diversity, traditions and values of representatives of other states;

PLO 12. Convey to specialists and non-specialists information, ideas, problems,

solutions and own experience on current issues of European and EuroAtlantic integration, international law, national law and comparative jurisprudence;

PLO 13. Make joint decisions, work in a team, show leadership qualities, determine priority goals in professional and educational contexts, plan individual and group work to achieve them;

PLO 14. To have the skills of professional oral and written translation from/to foreign language(s), in particular, from the professional subject of international law;

PLO 15. Use modern digital technologies, collect from various sources, systematize and analyze information on international and national legal processes and phenomena;

PLO 18. Anticipate the consequences of legally significant actions and decisions for individual individuals, legal entities and the state;

PLO 19. Independently determine educational goals and learning trajectories, find the necessary educational resources for this.

1.8. Prerequisites:

To master the course, it is necessary to have knowledge of Public International Law, History of International Law, History of Diplomacy, Constitutional Law of Ukraine.

2. Topic plan of the discipline

Topic 1. The genesis of the law of external relations

Prerequisites for the emergence of diplomatic and consular law in ancient times. Establishment of the institute of diplomats and consuls and legal regulation of their activities in the Middle Ages. Diplomatic and consular law in the period of New History. Diplomatic and consular law in the period of Classical Law.

Topic 2. The concept, the system of external relations law

The concept of external relations law. Characteristics of sources of external relations law. Subjects of external relations law. Bodies of foreign relations, their types. External bodies of foreign relations and their legal status. Domestic bodies of foreign relations and their legal status. The procedure for establishing diplomatic and consular relations. Legislation of Ukraine in the field of external relations.

Topic 3. Legal status of diplomatic missions

Diplomatic mission: concept, purpose. Types and functions of diplomatic missions. Diplomatic Corps. The structure of the diplomatic mission, the order of functioning. Head and staff of the diplomatic mission. Diplomatic ranks. Privileges and immunities of the diplomatic mission and its staff. Termination of the diplomatic mission.

Topic 4. Diplomatic service

The concept of diplomatic service. Legal basis of the diplomatic service. Basic principles of diplomatic service. System of diplomatic service bodies. The main tasks of the diplomatic service. The main functions of the diplomatic service. Grounds for

termination of diplomatic service.

Topic 5. Diplomatic service staff. Categories of diplomatic positions

Diplomatic service staff. Categories of diplomatic positions. Rights of officials of the diplomatic service. Duties of officials of the diplomatic service. Admission to the diplomatic service. Requirements for persons applying for admission to the diplomatic service. Procedure for appointment to and dismissal from the diplomatic service. Diplomatic ranks. Socio-economic guarantees of employees of the diplomatic service. Improving the level of professional competence of officials of the diplomatic service.

Topic 6. Diplomatic ceremony and protocol

The concept of diplomatic protocol. Diplomatic ceremony. Non-interference of diplomats in the internal affairs of the host state. Respect for the laws and customs of the host country. International courtesy. Observance of etiquette regarding the state flag, coat of arms and anthem. Solemn salute. Protocol response to national holidays, anniversaries and significant events.

Topic 7. Legal status of consular offices

Consular Office: Types and functions of consular offices. The structure of the consular office. Head and staff of the consular office. Privileges and immunities of consular offices and their staff. Termination of consular offices.

Topic 8. Special missions

The concept of a special mission. Legal status of a special mission. Special mission functions. Special mission personnel. Sending and receiving a special mission. Privileges and immunities of a special mission and its personnel. Termination of special mission functions.

Topic 9. Permanent missions of states at international organizations

Permanent missions of states at international organizations: concept, legal status. Categories of missions of states to international organizations. Functions of permanent missions of states to international organizations. Accreditation of the Permanent missions of states at international organizations. The composition of the permanent missions of states at international organizations. Delegations and observers of states in the bodies of international organizations. Privileges and immunities of international organizations and their officials. Termination of the activity of permanent missions of states at the international organizations. Legal regulation of the activity of permanent missions of states to international organizations.

Topic 10. Domestic bodies of external relations

Powers and competence of the central bodies of foreign relations of Ukraine. Competence of the President of Ukraine in foreign relations. Competence of the Verkhovna Rada of Ukraine in foreign relations. The role of the Ministry of Foreign

Affairs of Ukraine in foreign relations. The main tasks and functions of the Ministry of Foreign Affairs. Powers and responsibilities of the Minister of Foreign Affairs. The structure of the Central Office of the Ministry of Foreign Affairs: management, operational diplomatic and non-diplomatic departments and divisions, administrative and economic service. The main functions of individual departments of the Ministry of Foreign Affairs. Representations of the Central Office of the Ministry of Foreign Affairs within Ukraine. Foreign relations bodies of other ministries and departments.

Topic 11. Trade and economic missions

Tasks of trade and economic missions. Opening a trade and economic mission and termination of activities. Status of trade and economic mission officials. Immunities and privileges of trade and economic missions staff.

3. Structure of the course

Sections and topics	Course hours											
	Full-time						Part-time					
	Total	Including					Total	including				
		lec	pr	lab	in/w	in/t		lec	pr	lab	in/w	in/t
1	2	3	4	5	6	7	8	9	10	11	12	13
Section 1. General provisions of the law of external relations. Institutions of external relations law												
Topic 1. The genesis of the law of external relations	10	2	2			6	10	0	0			10
Topic 2. The concept, the system of external relations law	13	4	4			5	12	2	0			10
Topic 3. Legal status of diplomatic missions	13	4	4			5	14	2	2			10
Topic 4. Diplomatic service	13	4	4			5	10	0	0			10
Topic 5. Diplomatic service staff. Categories of diplomatic positions	9	2	2			5	10	0	0			10
Topic 6. Diplomatic ceremony and protocol	13	4	4			5	10	0	0			10

Topic 7. Legal status of consular offices	13	4	4			5	12	2	2			8
Topic 8. Special missions	9	2	2			5	10	0	0			10
Topic 9. Permanent missions of states at international organizations	9	2	2			5	12	2	0			10
Topic 10. Domestic bodies of foreign relations	9	2	2			5	10	0	0			10
Topic 11. Trade and economic missions	9	2	2			5	10	0	0			10
Total hours	**120**	**32**	**32**			**56**	**120**	**8**	**4**			**108**

4. Topics of seminar classes

Full-time/distance

№	Topics	Hours full-time/part-time
1.	The genesis of the law of external relations	2
2.	The concept, the system of external relations law	4
3.	Legal status of diplomatic missions	4/2
4.	Diplomatic service	4
5.	Diplomatic service staff. Categories of diplomatic positions	2
6.	Diplomatic ceremony and protocol	4
7.	Legal status of consular offices	4/2
8.	Special missions	2
9.	Permanent missions of states at international organizations	2
10.	Domestic bodies of external relations	2
11.	Trade and economic missions	2
	In total	**32/4**

5. Independent work

№	Types, content of independent work	Hours full-time/part-time

1.	Topic 1. The genesis of the law of external relations	*Task:* getting acquainted with the lecture material and doctrinal sources, preparing answers to the control questions, answering the tests	6/10
2.	Topic 2. The concept, the system of external relations law	*Task:* getting acquainted with the lecture material and doctrinal sources, preparing answers to the control questions, answering the tests	4/10
3.	Topic 3. Legal status of diplomatic missions	*Task:* getting acquainted with the lecture material and doctrinal sources, preparing answers to the control questions, answering the tests	4/10
4.	Topic 4. Diplomatic service	*Task:* getting acquainted with the lecture material and doctrinal sources, preparing answers to the control questions, answering the tests	4/10
5.	Topic 5. Diplomatic service staff. Categories of diplomatic positions	*Task:* getting acquainted with the lecture material and doctrinal sources, preparing answers to the control questions, answering the tests	6/10
6.	Topic 6. Diplomatic ceremony and protocol	*Task:* getting acquainted with the lecture material and doctrinal sources, preparing answers to the control questions, answering the tests	4/10
7.	Topic 7. Legal status of consular offices	*Task:* getting acquainted with the lecture material and doctrinal sources, preparing answers to the control questions, answering the tests	4/8
8.	Topic 8. Special missions	*Task:* getting acquainted with the lecture material and doctrinal sources, preparing answers to the control questions, answering the tests	6/10
9.	Topic 9. Permanent missions of states at international organizations	*Task:* getting acquainted with the lecture material and doctrinal sources, preparing answers to the control	6/10

		questions, answering the tests	
10.	Topic 10. Domestic bodies of external relations	*Task:* getting acquainted with the lecture material and doctrinal sources, preparing answers to the control questions, answering the tests	6/10
11.	Topic 11. Trade and economic missions	*Task:* getting acquainted with the lecture material and doctrinal sources, preparing answers to the control questions, answering the tests	6/10
	In total		**56 /108**

6. Individual Tasks

Individual assignments are designed to develop students' ability to work independently, promote a more in-depth study of theoretical material, and develop the skills necessary to apply acquired knowledge to the solution of relevant practical tasks.

The types of individual assignments for a particular course (essays, written assignments completed during classes and through independent study, term papers, diploma theses, etc.) are determined by the curriculum. Individual assignments may involve preparing an essay on a topic specified by the instructor or selected by the student in consultation with the instructor, as well as other types of work approved by the relevant department. The deadlines for assigning, completing, and defending individual assignments are established by the course syllabus.

Individual assignments are completed independently by the student, with the necessary consultations provided by the academic staff member. In cases involving a comprehensive topic, assignments may be completed jointly by several students.

6.1 Topics of individual tasks

1. Legal regulation of diplomatic relations.
2. Functions of diplomatic mission.
3. The procedure for opening a diplomatic mission.
4. Status of domestic bodies of external relations of Ukraine.
5. Principles of diplomatic service.
6. Diplomatic protocol.
7. Diplomatic ceremonial.
8. Diplomatic correspondence.
9. Employees of the diplomatic service. Categories of diplomatic positions.
10. Diplomatic ranks.
11. Status of the Head of the diplomatic mission.
12. Procedure for appointing diplomatic representatives.
13. Personal privileges of employees of the diplomatic mission.
14. Consular law.
15. Functions of consular offices.
16. Consulate General.

17. Consular staff.
18. Honorary Consul: appointment, competence.
19. Privileges and immunities of consulates.
20. Special mission: functions.
21. Status of special mission personnel.
22. Powers of the President of Ukraine in the field of foreign relations.
23. Status of the Ministry of Foreign Affairs of Ukraine.
24. Powers of the Parliament of Ukraine in the field of foreign relations.
25. Legislation of Ukraine on diplomatic service.
26. Foreign policy of the state: concepts, directions.

7. Teaching methods

The teaching method is an interrelated activity of the teacher and the student, aimed at the assimilation of the system of knowledge by students, the acquisition of skills and abilities, their education and general development.

Explanatory and illustrative method or informational and receptive method. Students gain knowledge at lectures, educational or methodological literature. Students perceive and comprehend facts, assessments, conclusions and stay within the limits of reproductive thinking. This method is widely used to transmit a large amount of information.

Reproductive method. Students' activities are algorithmic in nature, that is, they are performed according to instructions, prescriptions, rules in situations that are analogous, similar to the sample shown. Students' activities are organized according to the repeated reproduction of the acquired knowledge. For this purpose, a variety of exercises, practical tasks, programmable control, and various forms of self-control are used.

Problem-based presentation method. Before presenting the material, the scientific and pedagogical worker poses a problem, formulates a cognitive task on the basis of various sources and means. He/she shows a way to solve a problem. The way to achieve the goal is to reveal the system of evidence, compare points of view, different approaches. Students become witnesses and participants in scientific research. Students not only perceive, comprehend and memorize ready-made information, but also follow the logic of evidence, the movement of thought of scientific and pedagogical workers.

Partial-search, or heuristic, method. It consists in the organisation of an active search for solutions to the cognitive tasks put forward in the training (or formulated independently). The search for a solution takes place under the guidance of the scientific and pedagogical worker. The thinking process becomes productive. The thinking process is gradually directed and controlled by the academic staff or by the students themselves on the basis of work on programs (including computer programs) and textbooks. The method helps to activate students' thinking and arouse their interest in learning at seminars.

Research method. The material, the formulation of problems and tasks, and brief oral or written instruction of students are analyzed. Students independently study

literature, sources, and perform other search activities. Tasks that are performed using the research method should contain all the elements of an independent research process (task statement, justification, assumptions, search for appropriate sources of necessary information, task solution process).

Discussion methods. Elements of discussion (disputes, clashes of positions, deliberate exacerbation and even exaggeration of contradictions in the discussed content) can be used in almost any organizational form of learning, including lectures.

Modeling method. Modeling situations during the educational process is the creation of such situations-models where real objects are replaced by symbols and the relationships between the participants in the activity are not natural, but are organized specifically under the guidance of the scientific and pedagogical worker, that is, artificially.

8. Methods of control

Control methods are methods of diagnostic activity that allow for feedback in the study process in order to obtain data on the success of learning, the effectiveness of the educational process. Control measures determine the compliance of the level of knowledge, skills and abilities acquired by students with the requirements of normative documents on higher education.

Self-control is intended for self-assessment by applicants for higher education of the quality of mastering the educational material of the discipline (section, topic). To this end, the textbooks for each topic (section), as well as methodological developments for seminars provide questions for self-control.

Department control is carried out in order to assess the level of training of students in the discipline at different stages of its study and is carried out in the form of incoming, current, boundary and semester control.

The following types of control of study outcomes are used in the educational process: entrance, current during the semester, control works provided by the curriculum, acceptance of individual tasks, term papers, final semester, and deferred control.

Entrance control is carried out before studying a new course in order to determine the level of preparation of students in the disciplines that provide this course. Entrance control is carried out in the first lesson on the tasks that correspond to the programs of previous training. The results of control are analysed at the departmental (interdepartmental) meetings and meetings of methodical commissions together with scientific and pedagogical workers who conduct classes on security discipline. Based on the results of the entrance control, measures are developed to provide individual assistance to students, adjust the educational process.

Current control is carried out on all types of classes during the semester. Current control can be carried out in the form of oral questioning or written control in practical, seminar classes, lectures, in the form of a colloquium, student speeches when discussing issues in seminars, in the form of computer testing, etc. Specific forms of current control and criteria for assessing the level of knowledge are determined by the curriculum. The results of the evaluation of students' work must be communicated to students in a timely manner. The form of current control is rector's control works. The

results of the evaluation of rector's tests can be counted as the results of the tests provided for in the curriculum.

The final semester control in the discipline is a mandatory form of assessment of student learning outcomes. It is carried out in the terms established by the schedule of educational process, and in the volume of the educational material defined by the program of educational discipline. Semester control is conducted in the form of a test or semester exam in a particular discipline. The student is admitted to the semester control provided that he performs all types of work provided for in the curriculum for the semester in this discipline.

Semester test – a form of final control, which consists in assessing the assimilation of students' lecture material, as well as their work on certain seminars. Semester exam - a form of final control in a particular discipline for the semester, which aims to test the mastery of theoretical and practical material. Exams are based on examination tickets approved by the department. The teacher must acquaint students with the content of examination questions, a sample examination ticket at the beginning of the study discipline.

The maximum number of points that a student can score when passing the exam (credit test) in the discipline is 40. The score of the final control is set on a national scale as the sum of points earned by the applicant during the semester during the control activities provided by the program of the discipline (practice) and points scored during the semester exam (credit test).

The maximum number of points that a student can score when studying the discipline is 100.

8.1. Questions for current and final control

Exam questions:

1. Prerequisites for the emergence of diplomatic and consular law in ancient times.
2. Formation of the institute of diplomats and consuls and legal regulation of their activities in the Middle Ages.
3. Diplomatic and consular law in the period of modern history.
4. Diplomatic and consular law in the period of Classical Law.
5. The concept of external relations, sources.
6. Bodies of external relations, their types.
7. External bodies of foreign relations and their legal status.
8. Domestic bodies of external relations and their legal status.
9. Procedure for establishing diplomatic and consular relations.
10. Legislation of Ukraine in the field of foreign relations.
11. Diplomatic mission: concept, purpose.
12. Types and functions of diplomatic missions.
13. Diplomatic Corps.
14. The structure of the diplomatic mission, the order of functioning.
15. Agreman: essence, meaning.
16. Head and staff of the diplomatic mission.
17. Diplomatic ranks: types, order of assignment.

18. Privileges and immunities of diplomatic missions.
19. Privileges and immunities of the staff of the diplomatic mission
20. The concept of diplomatic service. Legal basis of the diplomatic service.
21. Principles of diplomatic service.
22. The system of diplomatic service.
23. Tasks of the diplomatic service.
24. Functions of the diplomatic service.
25. Grounds for termination of diplomatic service.
26. Staff of the diplomatic service. Categories of diplomatic positions.
27. Rights and responsibilities of officials of the diplomatic service.
28. Admission to the diplomatic service.
29. Termination of diplomatic service.
30. Requirements for persons applying for admission to the diplomatic service.
31. Procedure for appointment to positions of diplomatic service.
32. Procedure for dismissal from the diplomatic service.
33. Diplomatic service. Diplomatic ranks.
34. Social and economic guarantees for the staff of the diplomatic service.
35. Economic guarantees for the diplomatic service staff.
36. Increasing the level of professional competence of officials of the diplomatic service.
37. Diplomatic protocol and ceremony.
38. Customary rules of diplomatic etiquette.
39. Diplomatic correspondence.
40. Types and functions of consular offices.
41. Consular District.
42. The structure of the consular post, the order of operation.
43. Status of consular staff.
44. Consular exequatur.
45. Privileges and immunities of consular posts.
46. Status of honorary consul.
47. Privileges and immunities of consular staff.
48. Termination of consular offices.
49. Special mission: legal status.
50. Functions of the special mission.
51. Special mission staff.
52. Sending and receiving a special mission.
53. Privileges and immunities of the special mission and its staff.
54. Permanent missions of states at international organizations: concept, legal status.
55. Categories of missions of states to international organizations.
56. Functions of permanent missions of states to international organizations.
57. Accreditation of the permanent missions of states at international organizations.
58. Composition of the permanent missions of states at international organizations.
59. Delegations and observers of states in the bodies of international organizations.
60. Privileges and immunities of international organizations and their officials.

61. Termination of the permanent missions of states at international organizations.
62. Powers and competence of the central bodies of foreign relations of Ukraine.
63. Competence of the President of Ukraine in the field of foreign relations.
64. Competence of the Verkhovna Rada of Ukraine in the field of foreign relations.
65. The role of the Ministry of Foreign Affairs of Ukraine in the field of foreign relations.
66. The main tasks and functions of the Ministry of Foreign Affairs in the field of foreign relations.
67. Powers and responsibilities of the Minister of Foreign Affairs in the field of foreign relations.
68. Structure of the Central Office of the Ministry of Foreign Affairs.
69. The main functions of individual units of the Ministry of Foreign Affairs.
70. Representations of the Central Office of the Ministry of Foreign Affairs within Ukraine
71. Bodies of external relations of other ministries and departments of Ukraine.
72. Legal regulation of trade and economic mission.
73. Tasks of the trade and economic mission.
74. Opening a trade and economic mission and termination of activities.
75. Status of officials of the trade and economic mission.
76. Immunities and privileges of trade and economic missions staff.

9. Scoring scheme

An example for the final semester control during the final test

Full-time/distance mode of study

Points in total – 100.
Number of points for the exam – 40.
Number of points during the semester – 60:
Number of points for answering at seminars ∑40 = 40:

Calculation formula:

$$\sum 40 = \frac{\sum 1}{\sum 2} \text{ X 8 (eight)}$$

Note:
∑40 – the sum of the maximum number of points
∑1 – the sum of points received by the student for answers in seminar classes.
∑2 – the number of seminar classes during the semester.
8 is the coefficient

Points for the written test – 10;
Points for the individual task – 10.

Current control, independent work, individual tasks	Exam	Sum

				Written test provided by the syllabus	Individual task	Total		
T1	T2	T3	T 4-11					
∑40				10	10	60	40	100

T1, T2 ... – section topics.

For effective scientific work (writing a scientific paper, theses, participation in scientific and practical conferences, participation in the work of a scientific club, etc.) on to the profile of this discipline, according to the decision of the department in accordance with the criteria established by the program of the academic discipline, the student can receive up to 10 additional (bonus) points, but within the maximum amount of 100 points.

The answer at the seminar: **1-5 points.**

Evaluation criteria for an oral answer.

The current control is conducted, in particular, in the form of questioning and verification of the results of the performances at the seminars on a five-point rating scale.

5 points are given to a student under the following conditions:

- the student works actively during the entire seminar;
- gives a complete, correct, consistent, coherent, well-founded explanation of the issue, accompanied by correct examples from doctrinal sources and a reference to current legislation;
- everything that is presented should demonstrate a deep understanding and orientation in the phenomena and processes being studied;
- correct comprehensive answers to the teacher's additional questions.

4 points are given under the following conditions:

- the student works actively during the seminar;
- gives a correct, complete description of the content of the textbook and the material presented by the teacher, but answers additional control questions that the teacher asks to clarify the depth of understanding and the ability to navigate in phenomena and processes, only with some help from the teacher or colleagues;
- insufficiently comprehensive answers to the teacher's additional questions.

3 points are given under the following conditions:

- the student behaves passively during class, responds only when called upon by the teacher;
- in general demonstrates knowledge of the main educational material under consideration, but makes mistakes during the answer and becomes aware of them only after the instruction of the teacher;
- does not give answers to questions immediately, but only after some strain of memory, and the answers are unclear;
- unable to derive the relationship with other problems of the studied discipline

without the help of a teacher;

2 points are given under the following conditions:

- makes significant mistakes or completely misses the material and partially corrects these mistakes only after the instruction of the teacher;
- the student shows ignorance of a significant part of the educational material, explains it illogically and uncertainly, there are pauses and interruptions in the answer, they cannot explain the issue, although they understand it;
- presents the material not coherently and consistently enough.

1 point is given under the following conditions:

- the student makes gross mistakes when presenting the material and does not correct these mistakes even when the teacher points them out;
- reveals a lack of understanding of the educational material and, as a result, a complete lack of skills both in the analysis of phenomena and in the subsequent performance of practical tasks.

Part-time (distance) mode of study

The total number of points is 100.
The number of points for admission to the exam is
10.
The number of points for the exam is 40.
Number of points during the semester - 60:
Number of points for answers at seminars - 40:
Written test – 10 points.
Individual task – 10
points.

Current control, independent work, individual tasks					**Exam**	**Total**
		Written test	**Individual task**	**Total**		
T3	T7					
40		10	10	60	40	100

T3, T7 ... – topics

Oral response assessment criteria

The current control is carried out, in particular, in the form of a survey and verification of the results of speeches at seminars and practical classes in a twenty-point scale of assessments.

15-20 points are put under the following conditions:

- the student actively works during all practical lessons;
- gives a complete, correct, consistent, coherent, substantiated statement of the issue, accompanied by correct examples and a reference to the current legislation;

- all that is taught should indicate a profound understanding and orientation in the phenomena and processes being studied;
- correct comprehensive answers to additional questions of the teacher.

10-14 points are put under the following conditions:

- the student actively works during the practical training;
- gives a correct, complete statement of the content of the textbook and the material provided by the teacher, but additional control questions that the teacher sets to clarify the depth of understanding and ability to navigate in phenomena and processes, responds only with some help from a teacher or colleagues;
- insufficiently comprehensive answers to additional questions of the teacher.

5-9 points are put under the following conditions:

- a student behaves passively in the classroom, responds only to the challenge of a teacher;
- in general, reveals the knowledge of the main study material under consideration, but during the answer makes mistakes and recognizes them only after the instruction of the teacher;
- Answers to the questions do not immediately, but only after some tension of memory, with what answers are fuzzy;
- not able to deduce the relationship with other problems of the discipline without the help of the teacher;

2-4 points are put under the following conditions:

- admits significant errors or completely misses the material and partially corrects these errors only after the instruction of the teacher;
- the student reveals the lack of knowledge of a significant part of the educational material, illogical and uncertainly teaches him, in the answer there are humps and breaks, can not explain the problem, although he understands it;
- the teaching material is not sufficiently connected and consistent.

1 point is put under the following conditions:

- the student assumes gross errors in the presentation of the material and does not correct these errors, even if they instruct them on the teacher;
- reveals a lack of understanding of the educational material and, as a result, a complete lack of skills in the analysis of phenomena, and in the further implementation of practical tasks.

Criteria for assessing written test and examinations

The written test consists of 5 open-ended questions or 10 multiple-choice questions. The maximum score for the written test is 10 points. If the test is completed in the form of multiple-choice questions, each question has four answer options, only one of which is correct. Each correct answer is worth 1 point. The total number of points earned is converted proportionally to a 10-point scale based on the number of correct answers. If the Written Test is completed in the form of open-ended questions, each question is worth 2 points. The maximum score for the Written Test is 10 points. The exam task consists of 40 multiple-choice questions. Each question has four answer options, only one of which is correct. Each correct answer is worth 1 point. The maximum score for the exam is 40 points.

During the study of the course, the use of artificial intelligence (AI) technologies shall be carried out in accordance with the Policy on the Use of Artificial Intelligence Technologies of V. N. Karazin Kharkiv National University.

The following AI use models are applied within the course:

1. “AI Prohibited” Model

The use of artificial intelligence technologies is not permitted during assessment activities aimed at verifying the student's individual knowledge and acquisition of competencies, including oral questioning, modular tests, examinations (pass/fail assessments), unless otherwise specified by the instructor, as well as other forms of assessment for which the instructor has established restrictions on the use of AI.

2. “AI as an Assistant” Model

During preparation for practical classes and completion of individual assignments, essays, analytical reviews, and other written assignments, students are permitted to use AI for: searching for and systematizing information; selecting and conducting a preliminary analysis of academic sources; explaining complex concepts; improving the structure of a text; checking grammar, style, and formatting; generating ideas, work plans, or examples.

The final text of the assignment, conclusions, analysis, interpretation of results, and decisions made must be prepared independently by the student.

3. “AI as a Tool” Model

For certain laboratory, practical, project-based, or research assignments, the use of AI technologies may be a mandatory component of the task. In such cases, students may use generative AI models for: data analysis and preparation; generation, analysis, and optimization of code; comparison of the results produced by different AI models; creation of visualizations, diagrams, or images; analysis of large datasets; and conducting experiments using modern AI tools.

All results obtained with the assistance of AI must be critically analyzed, verified, and further developed by the student.

Declaration of AI Use

If artificial intelligence technologies are used, the student is required to indicate: the name of the AI service or model; the date of use; and the nature of the assistance provided (e.g., idea generation, information search, data analysis, code generation, text editing, etc.).

At the instructor's request, the student must provide the prompts used or explain how the AI tools were utilized.

Undeclared use of artificial intelligence technologies or submission of AI-generated material as the student's own academic work shall be considered a violation of the principles of academic integrity in accordance with the University's internal regulations.

Grading scale

The amount of points for all types of educational activities during the semester	Score on a national scale	
	On a four-level evaluation scale	On a two-level evaluation scale
90 – 100	Excellent	Credit
70-89	Good	Credit
50-69	Adequate	Credit
1-49	Inadequate	No credit

10. Recommended literature

Legal instruments

1. Convention on Special Missions of 1969. URL: https://treaties.un.org/doc/Publication/UNTS/Volume%201400/volume-1400-I-23431-English.pdf.

2. Convention on the Privileges and Immunities of the Specialized Agencies of 1947. URL: https://treaties.un.org/doc/Treaties/1949/08/19490816%2010-43%20AM/Ch_III_2p-full%20text.pdf.

3. Convention on the Privileges and Immunities of the United Nations of 1946. URL: https://www.un.org/en/ethics/assets/pdfs/Convention%20of%20Privileges-Immunities%20of%20the%20UN.pdf.

4. Optional Protocol to the Vienna Convention on Diplomatic Relations, concerning the Compulsory Settlement of Disputes Vienna of 18 April 1961. URL: https://legal.un.org/ilc/texts/instruments/english/conventions/9_1_1961_disputes.pdf.

5. Vienna Convention on Consular Relations of 1963. URL: https://legal.un.org/ilc/texts/instruments/english/conventions/9_2_1963.pdf.

6. Vienna Convention on Diplomatic Relations of 1961. URL: https://legal.un.org/ilc/texts/instruments/english/conventions/9_1_1961.pdf.

7. Vienna Convention on the Representation of States in their Relations with International Organizations of a Universal Character of 1975. URL: https://legal.un.org/ilc/texts/instruments/english/conventions/5_1_1975.pdf.

8. Віденська конвенція про право міжнародних договорів від 23.05.1969. URL: https://zakon.rada.gov.ua/laws/show/995_118#Text.

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12. Конвенція про запобігання та покарання злочинів проти осіб, які користуються міжнародним захистом, у тому числі дипломатичних агентів від 14.12.1973. URL: https://zakon.rada.gov.ua/laws/show/995_389#Text.

13. Конституція України. URL: https://zakon.rada.gov.ua/laws/show/254%D0%BA/96-%D0%B2%D1%80#Text.

14. Наказ Міністерства закордонних справ України «Про затвердження Положення про почесних консулів іноземних держав в Україні та консульські установи, що очолюються такими консулами» від 17.12.2021. URL: https://zakon.rada.gov.ua/laws/show/z1649-21#Text.

15. Постанова Кабінету Міністрів України «Про затвердження Положення про Міністерство закордонних справ України» від 30.03.2016. URL: https://zakon.rada.gov.ua/laws/show/281-2016-%D0%BF#Text.

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11. Links to information resources on the Internet, video lectures, other support

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